

## **Abstract Guidelines**

Submit your abstract to: [gip.sbiconference2020@gmail.com](mailto:gip.sbiconference2020@gmail.com)

If you wish to participate in this conference as a paper presenter, you have to submit an abstract for approval by **30<sup>th</sup> Jan 2020**. The abstract should be a summary of a research and is expected to meet the academic standards. Apart from that, you should send a biography of not more than 150 words along with your abstract.

Abstracts must include sufficient information for reviewers to judge the nature and significance of the topic, the adequacy of the investigative strategy, the nature of the results, and the conclusions. The abstract should summarize the substantive results of the work and not merely list topics to be discussed.

Participants should ensure that the submitted abstracts are their original work and have not been published in any form (hard copy or soft copy) earlier.

### **Please Prepare Your Abstract in the Following Format:**

**Title of paper** – Bold

**Names of Author's:** First author's First Name, First Author Last Name; Second author's First name, second author's Last Name; and so on

**Name of the university or place of work:** Department, Organization, Country

**Contact details of the Author(s):** email addresses: (1) Academic (2) Private

**Keywords:** Three to four (3-4 words) and JEL classification codes

**Theme/Session:** Your presentation preferences

**Text: Font & size:** Times New Roman, Font size 12 points

**Line Space :** Double space

**Word count:** Not more than 350 words excluding Title, names and keywords

### **Useful Information for Preparing the Abstract**

1. Abstracts should be submitted via e-mail as an attachment in pdf format.
2. The limit is one abstract submission per author/presenter.
3. Name or save your abstract indicating your name: e.g. Anil\_Kumar\_abstract.doc
4. The language of the abstract is English
5. Abstracts should be based on any of the areas listed as sessions/topics
6. Abbreviations should be defined at the first time they appear in your text before being used as an abbreviation. E.g.: Food & Agricultural Organization (FAO).
7. Do not define or use abbreviations in the title.
8. Do not include tables, charts or other graphics in your abstract.

### **After Submission of Your Abstract**

- 1) Notification of acceptance/rejection of the abstracts will be sent to you via e-mail by 10<sup>th</sup> Feb 2020
- 2) The conference committee reserves the right to decide on the acceptance/rejection of the abstract and the method of presentation
- 3) By submitting an abstract you grant permission to the organizers to publish the abstract in print or in electronic formats.
- 3) Once your abstract has been accepted you must submit the complete paper by 10<sup>th</sup> March 2020.
- 4) Thereafter the review committee would assess the papers and declare final results.
- 5) Only those participants whose final papers have been accepted would be allowed to present on the day of conference on 2<sup>nd</sup> or 3<sup>rd</sup> of April 2020.
- 6) We would pay travel, accommodation, registration fee or any other costs for those participants whose full paper has been accepted by the review committee.