

File No. IICA/22-16/2018
Indian Institute of Corporate Affairs
Plot No. 6, 7 & 8, Sector – 5,
IMT Manesar, Distt., Gurgaon - 122050

Dated: 07 June, 2019

**INVITATION FOR EXPRESSION OF INTEREST (EoI) FROM
INTERESTED ORGANISATION FOR CONDUCTING INTERNSHIP SUPERVISION AND
APPRAISAL SYSTEM OF THE GRADUATE INSOLVENCY PROGRAMME (GIP) OF IICA**

IICA invites applications from interested organizations for conducting internship supervision and appraisal system of the two years Graduate Insolvency Programme of IICA.

1. ABOUT THE COURSE:

The Graduate Insolvency Programme (GIP) is the first of its kind programme for those aspiring to take up the discipline of insolvency professional as a career or seeking to take up other roles in the value chain, in India and in foreign jurisdictions. A student who completes the GIP will be eligible for registration as insolvency professional under the Insolvency and Bankruptcy Code, 2016, without having to wait to acquire the 10 years experience as required by the Code at present. The two years course is recognised by the Insolvency and Bankruptcy Board of India and curated by a group comprising eminent economists, insolvency, financial, legal and other experts, GIP is designed to provide exposure to real-time situations and on-ground training.

The course comprises of an intensive internship of one year duration. It shall be full-time. The objective of the internship program is to gain hands-on opportunities to work with equipment and technology that may not be available on campus. The Internship will also benefit the market by creating opportunity to recruit future employees, giving employers the opportunity to evaluate prospective employees virtually risk free. The Internship will help to garner quality candidates for temporary or seasonal positions and short-term projects, bringing new and innovative ideas to an employer and presenting an excellent way to find new, energetic, and skilled employees who bring latest industry knowledge fresh from lectures and other campus resources, seamlessly converting student interns to full-time employees who can be immediately productive. An internship also allows the employer the opportunity to have an impact on molding the lives of students.

The Internship report will be evaluated on the basis of following criteria: I. Originality. II. Adequacy and purposeful write-up. III. Organization, format, drawings, sketches, style, language etc. IV. Variety and relevance of learning experience. V. Practical applications, relationships with basic theory and concepts taught in the course.

1.1 MONITORING & EVALUATION OF INTERNSHIP – SCOPE OF THE WORK

- Bringing transparency and accountability in the execution of internship and to eliminate the chance of Plagiarism for improvement of critical analytical thinking of the students as they will have to think deeply to do the project.
- Support in creating the necessary excel sheet in the correct format with the students, faculty, mentor, and head of the institute details to be uploaded on the web application.
- Making sure all the concerned people are regularly being notified with the progress of internship of the students.
- Fixing of bugs if any time to time to make sure that the entire process of internship supervision and appraisal work smoothly.
- To do predefined customization if there to make the process smooth and better.

In this context, the Indian Institute of Corporate Affairs (IICA) is inviting EoI from the interested organisation for providing an online platform and an associated ecosystem (resources, tools and partners) to connect mentors to monitor internship and its evaluation of the above mentioned course.

2) The assignment is for a period of 2 years starting from 1st July, 2019.

3) IICA reserves the discretion of selection or rejection of applications on the basis of overall suitability as per nature of work, merit and experience of applicants.

4) Interested organisations may submit the EoI in format placed in annexure - 1 on or before 28th June, 2019 to the following address -

The Chief Administrative Officer
Indian Institute of Corporate Affairs
P-6,7,8, Sector-5, IMT Manesar-122050
Gurgaon, Haryana, India



(Rajesh Kumar Singh)
Chief Administrative Officer

APPLICATION FORM FOR INTERNSHIP MONITORING AND APPRAISAL, IICA
(to be filled in by the applicant)

a) Name:

b) Designation:

c) Organisation:

d) Highest Qualification:

e) Total Experience:

f) Brief about previous projects / Experience:

g) List of Annexure: 1)2).....3).....

h) Contact Details (With Ph. No. and Email):

UNDERTAKING

I, _____, designation _____
Organisation _____ do hereby solemnly affirm and declare that the
information given is true to the best of my knowledge and belief and I hereby agree and
accept that if any part of the information is found to be false or inappropriate, I shall be
liable to disqualification from associating with the IICA.

Signature: _____

Date: _____

Place: _____

Submission of EOI:

The application should be prominently marked Expression of Interest (EoI) for Internship Monitoring and Appraisal of GIP, IICA to be sent by email at atrey.csr@gmail.com followed by Registered Post/Courier/Speed Post the following address latest by Thursday, 28 June 2019.

To,
The Chief Administrative Officer
Indian Institute of Corporate Affairs
P-6,7,8, Sector-5,
IMT Manesar-122050 Gurgaon,
Haryana, India