



THREE MONTHS CERTIFICATE COURSE IN

# KNOWLEDGE MANAGEMENT

"Are you prepared to leverage your organization's internal knowledge for the purpose of fostering innovation, enhancing decision-making, and increasing productivity? Our Knowledge Management Certificate Course equips you with the fundamental skills and perspectives needed to excel as a knowledge management specialist."

## Schedule

Registration Open : October 10, 2023

Registration Close : January 07, 2024

Class Commencement : January 10, 2024

Examination: April 19, 2024

## About The Course

This Knowledge Management online course aims to demystify the field of knowledge management and its core principles. It provides a comprehensive overview of knowledge management practices, primarily targeting postgraduate students as they prepare for higher education. Our focus is on enriching the learning experience by fostering engaging discussions and exercises, in line with IICA's commitment to research-intensive education Offered by Institute established by Ministry of Corporate Affairs (Government of India) Explore new career avenues with certificate course as a value addition to the resume

This course caters to individuals seeking a solid grasp of knowledge management approaches and skills, which are essential for both academic pursuits and professional endeavors. It is designed to support postgraduate students who need to integrate knowledge management into their studies but may lack access to dedicated knowledge management courses. Additionally, it offers valuable support to those looking to enhance their knowledge management capabilities, regardless of their prior experience in the field.

No prior knowledge or experience in knowledge management is necessary to enroll in this course, making it accessible to a wide audience. The course leverages a rich repository of global educational materials dedicated to knowledge management training and Option to watch the recorded videos online Continuous assessment and feedback with interactive learning through LMS. Review after end of each module by in house faculty of IICA.

## Course Highlights:

- Learn from industry experts
  - Hands-on workshops and case studies
  - Practical knowledge management tools and techniques
  - Networking opportunities with fellow professionals
  - Certificate of completion
- (Based on attendance, Discussions, Assignments marks)

## Why Knowledge Management:

- Professional Development
- Organizational Impact
- Career Advancement
- Problem Solving
- Innovation
- Efficiency and Productivity
- Competitive Advantage

## Course Content:

- Introduction to Knowledge Management
- Knowledge Creation and Capture
- Knowledge Organization and Storage
- Entrepreneurs and Business Owners
- Knowledge Sharing and Collaboration
- Knowledge Retrieval and Access
- Knowledge Measurement and Evaluation

## Who Should Attend:

- Corporate Professionals
- Managers and Leaders
- Knowledge Managers
- Entrepreneurs and Business Owners
- Consultants and Advisers
- Library Science Professionals
- Anyone Interested in KM

## Key Takeaways:

- Understanding of KM Concepts
- Practical Tools and Techniques
- Strategic Thinking
- Leadership and Change Management
- Problem-Solving Skills
- Collaboration Skills
- Measurement and Evaluation
- Legal and Ethical Awareness
- Networking Opportunities
- Project Experience
- Certification
- Resource Access

## Course Details:

**Duration:** 3 Months

**Format:** Online

**Start Date:** 10<sup>th</sup> January, 2024

**Course Fee:** 35,000 + GST (Bachelors and Above)  
45,000 + GST (Sponsored Candidates)

\*If there are five or more participants from the same organization, the fee per participant will be 35000\*.

**420 (USD) (Individual Candidates)**

(Fees once paid will not be refunded)

Scan QR Code for Registration



Online Registration

Interested Candidates can Register at [https://iica.nic.in/Program\\_Registration.aspx](https://iica.nic.in/Program_Registration.aspx)

Please also send the payment details by an email to [lata.suresh@gov.in](mailto:lata.suresh@gov.in). While date of registration fee provides priority, it does not guarantee a confirmed registration for the course and could only be final after receipt of all documents and verified thereafter.

# About IICA

The Indian Institute of Corporate Affairs (IICA) a principal institution engaging with all aspects of the corporate world in India, is established by an affiliation to the Ministry of Corporate Affairs (MCA), Government of India. The IICA is committed to delivering opportunities for research, education and advocacy while simultaneously creating a repository of data and knowledge for policy makers, regulators as well as other stakeholders related to the domain of Corporate Affairs.

# About KRC

The 'Knowledge Management Course' is being offered by the Knowledge Resource Centre at Indian Institute of Corporate Affairs' Established in 2009 and fully operational at the main campus since 2011, this center is an intellectual hub teeming with all the required knowledge products. As the epicenter for intellectual activities, the KRC diligently caters to the institution's quest for creativity, innovation, and cutting-edge Research and Development. This center plays a pivotal role in supporting the academic programs by identifying, evaluating, procuring, and making invaluable learning resources accessible to the faculty, researchers and students. It's a dynamic source of knowledge, facilitating teaching, learning, and research assignments.

## For Further Queries Contact

### **Dr Lata Suresh - Course Director**

Head, Knowledge Resource Centre, Indian Institute of Corporate Affairs

Plot No P-6,7,8, Sector-5, IMT Manesar, Gurugram-122052

Email: [lata.suresh@gov.in](mailto:lata.suresh@gov.in),

Ph: 0124-2640000 (1003)

### **Anil Kumar T - Course Coordinator**

- KRC Indian Institute of Corporate Affairs

Plot No P-6,7,8, Sector-5, IMT Manesar, Gurugram-122052

Email: [anilkumar.thottathil@iica.in](mailto:anilkumar.thottathil@iica.in)

Ph: 0124-2640000 (1046)

