

IICA TRAINING PROGRAM ON LEGAL RESEARCH, DRAFTING AND REPORT WRITING

The School of Corporate Law at IICA organized a Two day residential training program on “Legal Research, Drafting and Report Writing” for officers of Ministry of Corporate Affairs under plan scheme Corporate Data Management (CDM) during 6-7 November, 2017 at IICA, IMT Manesar. The program was attended by 22 officers of Ministry of Corporate Affairs (MCA). The faculty comprised of 6 eminent personalities from the field of legislative drafting, legal practice and academia including Dr. T.K. Viswanathan, Chairman, Bankruptcy Law Reforms Committee (BLRC); Dr. K.N.Chaturvedi, Former Secretary, Ministry of Law and Justice; Team from PLR Chambers, New Delhi; Sh. K.V. Kumar, Addl. Legislative Counsel, Legislative Department, Ministry of Law and Justice; Mr. Asif Ahmed, Advocate, Supreme Court of India and Dr. Vijay Kumar Singh, Head, School of Corporate Law, IICA.



The program began with an introduction to Legal Research: Theory and Practice of Legal Writing which was followed by sessions on Online Legal Research: National and International Databases; Legislative Drafting and Parliamentary & Legislative Process; Drafting of Rules, Regulations, Orders and Legal Documents before the courts and tribunals besides covering the preparation and drafting of report and case studies on vetting of draft model notification and identifying various issues from an order of a tribunal in subsequent sessions.

The program have briefly covered the process of legal research including the doctrinal and non doctrinal methods; the process of legislative drafting and introduction of Bills in Parliament; regular administrative practices, rules and regulations in drafting; drafting of legal documents such as writs, affidavits, miscellaneous applications, review petitions, show cause notices, administrative orders, written submission; general accepted rules and procedures on reporting etc.

During the technical sessions, the eminent speakers have shared their experience in legislative drafting and the essential conditions which needs to be followed for any kind of drafting including general administrative matters. The case studies discussed during the sessions have covered the essential conditions for analyzing issues in orders and judgments of tribunals and courts, researching, outlining, writing a report etc. The program has also included a visit to Knowledge Resource Centre of IICA for providing an exposure to the participants on Using a Law Library.