

**INDIAN INSTITUTE OF CORPORATE AFFAIRS  
(CENTRE FOR MSME)**

**REGISTRATION FORM**

**Four Day Capacity Building Programme (18<sup>th</sup> Edition):**  
**“Procurement (Policy & Procedures based on GFR, GeM & E-Procurement)**  
**and Contract Management for Good Governance: Challenges in**  
**Implementation”**

18-21 January, 2022 at Goa

	Name	Designation	Organization	Contact no.	E-mail ID
Attendee 1					
Attendee 2					
Attendee 3					
Attendee 4					

**Note:** Separate sheet/column may be added if the numbers of participants are increased.

Complete address of organization	GST No.	PAN NO.

**Registration & Program Charges**

<b>Venue</b>	Hotel Grande Delmon, Caetano de Albuquerque Road, Panjim, Goa 403001
<b>Date &amp; Timings</b>	18-21 January, 2022 (10:00 am – 5:30 pm)
<b>*Residential Program Fee</b>	INR 60,770/- (INR 51,500/- plus 18% GST) per participant
<b>**Non-Residential Program Fee</b>	INR 39,530/- (INR 33,500/- plus 18% GST) per participant

**Please note:**

- 5% discount for 2 to 4 attendees from one organization
- 10% discount for 5 or above attendees from one organization

Payment Details			
NEFT/DD		Amount	
Transaction ID		Date	

## **Payment Mechanisms:**

### **A. NEFT Details:-**

S. No.	Particulars	Details
1.	Name of the Beneficiary	Indian Institute of Corporate Affairs
2.	Account Number	604810210000007
3.	Type of Account	Saving Account
4.	Name & Address of Bank Branch	Bank of India, Electronic Niketan, CGO Complex, Lodhi Road, New Delhi-110003
5.	NEFT IFSC Code	BKID0006048

**B. Demand Draft:** The programme fee may also be paid through a demand draft drawn in favour of “Indian Institute of Corporate Affairs” payable at New Delhi.

### **Terms & Conditions**

- 1) It is mandatory for the nominated participants to furnish the COVID-19 fully vaccinated Certificate post 14 days of their second dose  
OR  
a negative RT-PCR Report issued 72 hrs prior**
- 2) Nominated participants are required to adhere to the guidelines and the process for Social Distancing and hygiene to ensure the safety & health of their own and fellow participants.
- 3) Nominated participants will not hold the IICA responsible for any major health outcome.
- 4) The program is subject to alterations/cancellations/changes etc. at the sole discretion of Indian Institute of Corporate Affairs.
- 5) There will be no refund if the nominee cancels nomination.
- 6) Nominations will be accepted on first come first served basis.
- 7) Registration Forms may be sent either through courier at IICA (IMT Manesar) or by e-mail at [rajesh.batra@iica.in](mailto:rajesh.batra@iica.in) , [rajeshbatra.iica@gmail.com](mailto:rajeshbatra.iica@gmail.com) and telephonic intimation regarding participation may be rendered at 0124-2640091 or 09871417394 / 9818891007
- 8) Nominations will be deemed to be complete only when the payment have been received in full and realised by Indian Institute of Corporate Affairs.
- 9) A certificate of participation will be given to all participants.
- 10) Indian Institute of Corporate Affairs reserves the right to close the number of nominations for a particular program.

<b>PROGRAMME DIRECTOR</b>	<b>PROGRAMME COORDINATOR</b>
<p><b>Mr. Rajesh Batra,</b> Head-Centre for MSME and IP&amp;CC Indian Institute of Corporate Affairs E-mail: <a href="mailto:rajesh.batra@iica.in">rajesh.batra@iica.in</a> , <a href="mailto:rajeshbatra.iica@gmail.com">rajeshbatra.iica@gmail.com</a> Phone: 9871417394 , 8595690458</p>	<p><b>Mr. Nitin Wahi</b> Email: <a href="mailto:cmsme.iica@gmail.com">cmsme.iica@gmail.com</a> Phone: 9818891007</p>