

EOI to Identify a Partner Agency for developing Risk Mitigation Strategy (Business Responsibility) for the Mining Sector.

Terms of Reference

Background:

India has a large mining industry and we have been one of the largest global producers of infrastructure commodities like coal, iron ore, bauxite, manganese, limestone, construction aggregates and many other major and minor minerals. With the growth path that we have chosen, exploitation of India's mineral commodities is going to increase manifold in near future.

Strategy to Mitigate Adverse Impact of Mining

The strategy to mitigate adverse impact of mining has to involve all the stakeholders - the policy makers, the industry associations, individual mining businesses and civil society and others. The goal for the mining industry should be to maximize the contribution of well-being of the current generation in a way that ensures an equitable distribution of cost and benefits, without reducing the potential for future generations to meet their own needs. The approach taken to achieve this has to be both comprehensive - including the whole minerals chain - and forward looking, setting out long term as well as short term as its objectives. It requires:

- creation of a robust framework of sustainable development based on an agreed set of broad principles, between all the stakeholders
- an understanding of the key challenges and constraints facing the sector as well as the individual operation to mitigate the adverse impact of mining
- an agreement on the required actions needed to meet or overcome the challenges or constraints to sustainable development practices, along with respective roles and responsibilities
- a process for responding to the challenges of potential adverse impact of mining on community, environment and employees
- an integrated set of institutions and policy instruments to ensure minimum standards of compliance as well as responsible voluntary actions
- acceptance to independent audit and transparent reporting to agreed principles of Sustainable Development framework and commitment for continuous improvement

Terms of Reference (ToR)

This TOR seeks to identify an agency/consulting organization that will partner with IICA, to undertake the following:

1. Identify Mining and other relevant sectors covering Companies and PSUs interested in sponsoring projects on developing specific strategies pertaining to social and environmental risk mitigation, covered under business responsibility.
2. Engage with IICA and develop detailed proposal/proposals in partnership with IICA
3. Develop a sound revenue sharing model.
4. On approval, set up an effective project implementation mechanism (PMU) at IICA, Manesar or in the partner organization
5. Facilitate all aspects of the project implementation in a time bound manner including, developing the strategy; field testing the same; creating pilot business responsibility projects; monitoring and evaluation; documentation and case studies; and organizing necessary visibility events.
6. Explore possibilities developing and implementing international projects in the mining sector and associated sectors.

The agency is to also undertake the following activities:-

1. Undertake relevant research covering the assigned subject
2. Hold periodic active interactions with relevant IICA officials and other experts
2. Undertake travel to various states to visit mining areas for meetings and coverage
3. Undertake the detailed study
4. Identify suitable national/international associates with appropriate skill sets and experience
5. Prepare the detailed project proposal after incorporating all suggestions made by IICA.
6. Prepare an impressive presentation on the final proposal
7. Make in-station/out-station presentation of the proposal to the Client organizations with IICA

PROPOSAL SUBMISSION GUIDELINE

Eligibility Criteria

The eligibility conditions, for qualifying to participate in the selection process are as follows:

Technical:

- Agencies having experience of working in any of the following sectors :
 - Exploration Sector
 - Mining Sector
 - Sustainable Development/Business Responsibility/CSR

Financial:

- Turn Over: Minimum of Rs 1 Crore annually for the last two years.

Only one agency is expected to respond to this EOI process. Group of agencies submitting proposals will not be considered. However, the agency selected by IICA, will be free to enter into any collaboration, as may be required.

Interested and experienced agencies with necessary expertise are to send the following technical proposal for evaluation:

- Brief Interest Statement and Proposal framework (Plan). Agency needs to indicate a revenue sharing model, including listing of possible heads indicating tentative costs.
- Details of agency/company including details of delivered Projects
- Business Responsibility related orientation
- Details of client/partner organizations
- List and profile of team members
- List of empanelled experts

Agency may indicate a detailed revenue sharing model, including listing of possible heads indicating tentative costs.

Mandatory Documents to be submitted:

For Companies registered under the Companies Act 1956/2013

- 1) Registration Certificate
- 2) Audited Accounts of last two financial years
- 3) Acknowledgement of Income Tax Return along with IT return filed (last two financial years)
- 4) Copy of the Pan Card)
- 5) Annual Reports of last two financial years

For Firms registered under the Partnership Act

- 1) Registration Certificate
- 2) Audited Accounts of last two financial years
- 3) Acknowledgement of Income Tax Return along with IT return filed (last two financial years)
- 4) Copy of the Pan Card)
- 5) Annual Reports of last two financial years

The proposal may be sent to the following address:

Atul Dev Sarmah
Head,
Centre for Institutional Partnerships and Corporate Communications
Indian Institute of Corporate Affairs,
Ministry of Corporate Affairs,
Plot No: 6,7,8 Sector-5, IMT Manesar
Gurgaon (Haryana)

Or by email to atul.iica@gmail.com

Note: The proposal may be submitted not later than 5 pm, 19th June, 2016*.

***Note : The time for submission of EOI has been extended till 5 PM, 8th August, 2016.**